



**Health Services**  
LOS ANGELES COUNTY

May 1, 2007

Los Angeles County  
Board of Supervisors

Gloria Molina  
First District

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Second District

Zev Yaroslavsky  
Third District

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Fourth District

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Director and Chief Medical Officer

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Robert G. Splawn, MD  
Senior Medical Director

313 N. Figueroa Street, Suite 912  
Los Angeles, CA 90012

Tel: (213) 240-8101  
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*To improve health  
through leadership,  
service and education.*



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The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF BIOMEDICAL EQUIPMENT CERTIFICATION  
AND REPAIR SERVICES AGREEMENTS  
(All Districts) (3 Votes)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of Health Services, or his designee, to execute an Agreement, substantially similar to Exhibit I, with Certified Environmental Particulate Air (CEPA), at the various Department of Health Services' (DHS) facilities and the Department of Public Health's (DPH) Public Health Laboratory listed on Attachment B, effective date of Board approval through April 30, 2012, with an annual maximum obligation of \$82,985 for DHS and \$7,143 for DPH, for biomedical equipment certification and repair services, and a total five-year maximum obligation of \$414,925 for DHS and \$35,715 for DPH; and delegate authority to the Director of Health Services, or his designee, to increase the total maximum obligation by no more than 40% above the first year allocation for additional equipment and repair services, for a total potential annual increase of \$33,194 for DHS and \$2,857 for DPH, and total five-year potential increase of \$165,970 for DHS and \$14,285 for DPH.
2. Authorize the Director of the DPH, or his designee, to execute an Agreement, substantially similar to Exhibit I, with Technical Safety Services, Inc., effective January 1, 2008 through April 30, 2012, with an annual cost not to exceed \$20,000 and total cost through April 30, 2012 of \$86,667 for maintenance and repair services of sputum booths at DPH's Health Centers and delegate authority to increase the total maximum obligation by no more than 40% above the calendar year 2008 allocation for additional equipment and repair services, for a total potential annual increase of \$8,000, and total potential increase of \$34,667 for the contract term.

**PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTIONS:**

Board approval of these actions will ensure compliance with the California Code of Regulations for testing and certification of biomedical equipment. Delegating authority to the Director of DHS to make necessary adjustments will expedite the

required certification and repair services for additional biomedical equipment and add other County facilities to the Agreement as necessary.

FISCAL IMPACT/FINANCING:

DHS

The proposed annual cost for CEPA is \$116,179 (\$82,985 for services and \$33,194 for potential increase), and five-year total cost is \$580,895 (\$414,925 for services and \$165,970 for potential increase). The funding by facility is identified on Attachment B. Any increase implemented under delegated authority will be funded within existing resources. Funding is included in DHS' Fiscal Year (FY) 2006-07 Final Budget, has been requested in the FY 2007-08 Proposed Budget, and will be requested in future fiscal years.

DPH

The total DPH cost for CEPA and Technical Safety Services, Inc. is \$171,334 (\$122,382 for services and \$48,952 for potential increase). The total cost for CEPA for the period of date of Board approval through April 30, 2012 is \$50,000 (\$35,715 for services and \$14,285 for potential increase). The total cost for Technical Safety Services, Inc. for the period of January 1, 2008 through April 30, 2012 is \$121,334 (\$86,667 for services and \$34,667 for potential increase). Any increase implemented under delegated authority will be funded within existing resources. Funding is included in DPH's Fiscal Year (FY) 2006-07 Final Budget, has been requested in the FY 2007-08 Proposed Budget, and will be requested in future fiscal years.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On April 30, 2002, your Board approved an Agreement with CEPA to provide biomedical equipment certification and repair services. On December 19, 2006, your Board approved an Amendment with CEPA, effective January 1, 2007 through December 31, 2007. Citing an increase in their operating costs, CEPA declined to sign the Amendment. After negotiations, CEPA agreed to accommodate DHS' and DPH's immediate needs for continued services for biomedical equipment for four months, effective January 1, 2007 through April 30, 2007. During the four-month extension, DHS conducted a Request-for-Quote (RFQ) to determine if there were other qualified vendors.

The Agreement provides testing, certification and repair services for fume hoods and biosafety cabinets used in DHS and DPH laboratories as required by State law. The fume hoods (also known as chemical hoods) are the primary control device to prevent harmful exposure to hazardous substances when using flammable and toxic chemicals in the laboratories. The biosafety cabinets provide biological protection for both specimens and users. The California Code of Regulations, Title 8, governs the standards for testing, certification, and other safety measurements of biomedical equipment. Biosafety cabinets are required by the California Code of Regulations to be tested and certified after installation, after relocation, and on an annual basis. In addition, before LAC+USC Medical Center moves into the replacement hospital their equipment will require decontamination.

To ensure the quality of the required services, DHS and DPH require all testing, certification and repair services be conducted by technicians who possess valid certification by the National Sanitation Foundation's (NSF) Class II Biosafety Cabinet Field Certifier Accreditation Program.

As a result of the RFQ released in February 2007, DHS is recommending this agreement with CEPA. The requested action will ensure compliance with State law on testing and certification of biomedical equipment located at seven DHS' facilities, including High Desert Health System, Harbor-UCLA Medical Center, H. Claude Hudson Comprehensive Health Center, LAC+USC Medical Center, Martin Luther King, Jr.-Harbor Hospital, Olive View-UCLA Medical Center, Rancho Los Amigos National Rehabilitation Center, and DPH's Public Health Laboratory.

Although DPH's Public Health Laboratory will receive services under this Agreement with CEPA, DHS is retaining the primary responsibility for the Agreement. DHS and DPH will mutually agree whether any future amendments or other Board actions will be done jointly or separately.

#### DPH Health Centers

Currently covered under a Purchase Order, services for DPH's sputum booths at various Health Centers will reach the Purchasing Agent's statutory authority in December 2007. DPH is requesting delegated authority to execute an Agreement with Technical Safety Services, Inc. to ensure uninterrupted maintenance and repair services for the sputum booths. The sputum booths are required for these health centers to meet ventilation requirements for isolation of TB and other indoor air contaminants.

The Agreement includes the most recent Board-mandated provisions. County may terminate the Agreement with a 10-day prior written notice.

County Counsel has reviewed and approved Exhibit I as to form.

#### CONTRACTING PROCESS:

On February 6, 2007, DHS released an RFQ for biomedical equipment certification and repair services. Six vendors were identified through an internet search of local vendors with technicians who possess valid certification by the National Sanitation Foundation's Class II Biosafety Cabinet Certifier Accreditation Program. The RFQ was sent to all six vendors located in Southern California and posted on the Los Angeles County Website. Three vendors responded by the March 6, 2007 due date. Two of the three were qualified bidders. DHS is recommending an Agreement with CEPA after evaluating the rates, overall performance history, and the capacities of all bidders. CEPA was selected as the most qualified bidder to provide services for DHS facilities and the DPH's Public Health Laboratory. Technical Safety Services, Inc. was one of the two qualified vendors and an Agreement with that vendor will be executed for maintenance and repair services for sputum booths for DPH following expiration of the Purchase Order.

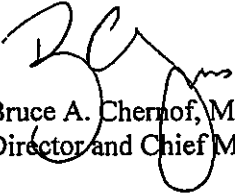
The Honorable Board of Supervisors  
May 1, 2007  
Page 4

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Approval of this action will ensure continued compliance with State regulations on testing and certification of biomedical equipment located at various DHS and DPH facilities.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'B. Chernof', is written over the printed name and title.

Bruce A. Chernof, M.D.  
Director and Chief Medical Officer

BAC:jc  
BL - CEPA.jchu.wpd

Attachments (3)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors

## SUMMARY OF AGREEMENT

1. TYPE OF SERVICES:

Biomedical equipment certification and repair services.

2. AGENCY ADDRESS AND CONTACT PERSON:

Fred Delle, Service Manager  
 Certified Environmental Particulate Air  
 1939 Lake Place  
 Ontario, CA 91761  
 Phone: (909) 923-1988

3. TERM:

CEPA: Date of Board approval through April 30, 2012.  
 Technical Safety Services, Inc.: January 1, 2008 through April 30, 2012

4. FINANCIAL INFORMATION:DHS

The proposed annual cost for CEPA is \$116,179 (\$82,985 for services and \$33,194 for potential increase), and five-year total cost is \$580,895 (\$414,925 for services and \$165,970 for potential increase). The funding by facility is identified on Attachment B. Any increase implemented under delegated authority will be funded within existing resources. Funding is included in DHS' Fiscal Year (FY) 2006-07 Final Budget, has been requested in the FY 2007-08 Proposed Budget, and will be requested in future fiscal years.

DPH

The total DPH cost for CEPA and Technical Safety Services, Inc. is \$171,334 (\$122,382 for services and \$48,952 for potential increase). The total cost for CEPA for the period of date of Board approval through April 30, 2012 is \$50,000 (\$35,715 for services and \$14,285 for potential increase). The total cost for Technical Safety Services, Inc. for the period of January 1, 2008 through April 30, 2012 is \$121,334 (\$86,667 for services and \$34,667 for potential increase). Any increase implemented under delegated authority will be funded within existing resources. Funding is included in DPH's Fiscal Year (FY) 2006-07 Final Budget, has been requested in the FY 2007-08 Proposed Budget, and will be requested in future fiscal years.

5. GEOGRAPHIC AREA SERVED:

All Districts.

6. ACCOUNTABILITY FOR PROGRAM MONITORING AND EVALUATION:

Facility Administrator.

7. APPROVALS:

Harbor-UCLA Medical Center:  
 High Desert Health System:  
 Martin Luther King, Jr.-Harbor Hospital:  
 LAC+USC Medical Center:  
 Olive View-UCLA Medical Center:  
 Rancho Los Amigo National Rehabilitation Center:  
 Public Health:  
 Contracts and Grants:  
 County Counsel (approval as to form):

Miguel Ortiz-Marroquin, Interim CEO  
 Beryl Brooks, CEO  
 Antionette Smith-Epps, CEO  
 Pete Delgado, CEO  
 Gretchen McGinley, Interim CEO  
 Jorge Orozco, Interim CEO  
 John Schunhoff, Chief Deputy  
 Cara O'Neill, Chief  
 Andrea E. Ross, Senior Associate

**CERTIFIED ENVIRONMENTAL PARTICULATE AIR (CEPA)  
Equipment Certification and Repair Services  
PROPOSED ANNUAL COST**

Facility	QTY	Equipment Description	No. of Service per Year	Unit Cost	5/1/07 4/3/08	5/1/08 4/3/09	5/1/09 4/3/10	5/1/10 4/3/11	5/1/11 4/3/12	Five-Year Total
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**DEPARTMENT OF HEALTH SERVICES**

High Desert Health System	1	Bio Safety Cabinet	1	125																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
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\* Required to be tested and certified 2 times per year.

Harbor-UCLA Medical Center	17	Fume Hoods (Chemical Hoods)	1	35						
	5	Bio Safety Cabinets	1	125						
	Annual Certification Cost									
	Annual Certification Cost									
	Preventive Maintenance Services				\$ 1,220	\$ 1,220	\$ 1,220	\$ 1,220	\$ 1,220	\$ 1,220
	Alarm Installation, Repairs, & Reserve Funds				\$ 20,640	\$ 20,640	\$ 20,640	\$ 20,640	\$ 20,640	\$ 108,080
	Harbor Maximum Obligation				\$ 21,860	\$ 21,860	\$ 21,860	\$ 21,860	\$ 21,860	\$ 109,300

LAC+USC Medical Center	2	Fume Hoods	2	35						
	4	Fume Hoods	2	75						
	20	Bio Safety Cabinets	2	125						
	Annual Certification Cost									
	Preventive Maintenance Services				\$ 5,740	\$ 5,740	\$ 5,740	\$ 5,740	\$ 5,740	\$ 5,740
	Alarm Installation, Repairs, & Reserve Funds				\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 147,960
	LAC+USC Maximum Obligation				\$ 30,740	\$ 30,740	\$ 30,740	\$ 30,740	\$ 30,740	\$ 153,700

Facility	QTY	Equipment Description	No. of Service per Year	Unit Cost	5/1/07 - 4/3/08	5/1/08 - 4/3/09	5/1/09 - 4/3/10	5/1/10 - 4/3/11	5/1/11 - 4/3/12	Five-Year Total
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H. Claude Hudson CHC	1	Fume Hood	1	135						
	Annual Certification Cost									
		Preventive Maintenance Services			\$ 135	\$ 135	\$ 135	\$ 135	\$ 135	\$ 135
		Alarm Installation, Repairs, & Reserve Funds			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 5,540
		Hudson Maximum Obligation			\$ 1,135	\$ 1,135	\$ 1,135	\$ 1,135	\$ 1,135	\$ 5,675

MLK-Harbor Hospital	9	Fume Hoods	1	35						
	7	Bio Safety Cabinets	1	125						
	Annual Certification Cost									
		Preventive Maintenance Services			\$ 940	\$ 940	\$ 940	\$ 940	\$ 940	\$ 940
		Alarm Installation, Repairs, & Reserve Funds			\$ 17,450	\$ 17,450	\$ 17,450	\$ 17,450	\$ 17,450	\$ 91,010
		MLK-Harbor Maximum Obligation			\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 18,390	\$ 91,950

Olive View-UCLA Medical Center	5	Fume Hoods	1	35						
	2	Grossing Hood	1	65						
	2	Fume Hoods (Nuclear Med)	2	35						
	5	Bio Safety Cabinets	1	125						
	2	Bio Safety Cabinets (Pharmacy)	2	125						
	4	Laminar Flow Bench (Pharmacy)	2	75						
	1	Sputum Booth (Respiratory Therapy)	2	75						
	Annual Certification Cost									
		Preventive Maintenance Services			\$ 2,320	\$ 2,320	\$ 2,320	\$ 2,320	\$ 2,320	\$ 2,320
		Alarm Installation, Repairs, & Reserve Funds			\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 1,060	\$ 14,580
		Olive View Maximum Obligation			\$ 3,380	\$ 3,380	\$ 3,380	\$ 3,380	\$ 3,380	\$ 16,900

Rancho Los Amigos National Rehabilitation Center	1	Bio Safety Cabinets	1	125						
	3	Fume Hoods	1	35						
	1	Fume Hood	1	35						
	1	Flow Bench	1	75						
	1	Sterigard Class II, Type A/BS	2	125						
	1	Edgegard Hood	2	75						
	1	Sterile Products Area	2	75						
	Annual Certification Cost									



FACT SHEET

**RE: APPROVAL OF BIOMEDICAL EQUIPMENT CERTIFICATION AND REPAIR SERVICES AGREEMENT**

All Districts

CONTACT PERSON:

Miguel Ortiz-Marroquin, Interim CEO  
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CONTRACT LIAISON:

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Department of Public Health  
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SUBJECT:

Approval of Biomedical Equipment Certification and Repair Services Agreements.

## FACT SHEET (Cont'd)

### REQUESTED ACTIONS:

Authorize the Director of Health Services, or his designee, to execute an Agreement with Certified Environmental Particulate Air (CEPA) at the various Department of Health Services (DHS) facilities, and the Department of Public Health's (DPH) Public Health Laboratory.

Authorize the Director of DPH, or his designee, to execute an Agreement with Technical Safety Services, Inc. for DPH's Health Centers.

### SERVICES:

Equipment certification and repair services at various DHS and DPH facilities.

### FUNDING:

#### DHS

The proposed annual cost for CEPA is \$116,179 (\$82,985 for services and \$33,194 for potential increase), and five-year total cost is \$580,895 (\$414,925 for services and \$165,970 for potential increase). Any increase implemented under delegated authority will be funded within existing resources. Funding is included in DHS' FY 2006-07 Final Budget, has been requested in the FY 2007-08 Proposed Budget, and will be requested in future fiscal years.

#### DPH

The total DPH cost for CEPA and Technical Safety Services, Inc. is \$171,334 (\$122,382 for services and \$48,952 for potential increase). The total cost for CEPA for the period of date of Board approval through April 30, 2012 is \$50,000 (\$35,715 for services and \$14,285 for potential increase). The total cost for Technical Safety Services, Inc. for the period of January 1, 2008 through April 30, 2012 is \$121,334 (\$86,667 for services and \$34,667 for potential increase). Any increase implemented under delegated authority will be funded within existing resources. Funding is included in DPH's FY 2006-07 Final Budget, has been requested in the FY 2007-08 Proposed Budget, and will be requested in future fiscal years.

### TERM OF CONTRACT:

CEPA: Date of Board approval through April 30, 2012.  
Technical Safety Services, Inc.: January 1, 2008 through April 30, 2012.

### TERMINATION PROVISIONS:

The Agreement provides for termination at any time by County upon the giving of at least 10 calendar days' advance written notice.

### AUTOMATIC RENEWAL:

Not applicable.

**FACT SHEET** (Cont'd)

**FIRST BOARD APPROVED CONTRACT:**

Not applicable.

**CURRENT CONTRACT EXPIRATION:**

April 30, 2007.

**RETROACTIVE AGREEMENT:**

Not applicable.

**REQUEST FOR PROPOSAL (RFP) PROCESS:**

Request-for-Quote released in February 2007.

**SOLE SOURCE JUSTIFICATION:**

Not applicable.

**SMALL BUSINESS WEB SITE:**

Not applicable.

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